

The Forsyth Board of Aldermen met in regular session on Monday September 21, 2015 at 6:00 p.m. at the Forsyth Municipal Building with the following present:

Mayor Eddie Coleman  
Brian Anton  
Clint Hilliard  
Cheryl Altis  
Jack Baker, Absent

City Clerk Cheyenne Beasley, Finance Officer Angela Leist, Chris Robertson, Bill McCullah, Nathan Bower, Larry Smith, Cliff Sain, Jennifer Wolfe, Jann Clark, Ron Holloway, Karen Holloway, Roger Ellis, and Dwight Cutbirth.

The meeting was opened with a prayer by Chris Robertson followed by the Pledge of Allegiance.

#### DWIGHT CUTBIRTH – FIREWORKS DISCUSSION

Mr. Cutbirth informed the board that he is interested in selling fireworks inside the city limits. The board to consider and to be on the next meeting agenda for discussion on October 19, 2015.

#### MINUTES – AUGUST 17, 2015

On a motion by Cheryl Altis and seconded by Clint Hilliard the minutes for the August 17, 2015 meeting were approved as written. Motion carried with all members present voting aye.

#### SIDEWALK PAY REQUEST #1 – SSE INVOICE

On a motion by Clint Hilliard and seconded by Brian Anton it was approved to pay the sidewalk pay request #1 from SSE for the amount of \$776.25. Motion carried with all members present voting aye.

#### CAPITAL IMPROVEMENTS BOND INTEREST PAYMENT

On a motion by Cheryl Altis and seconded by Brian Anton it was approved to pay the bond interest payment in the amount of \$4,323.00. Motion carried with all members present voting aye.

#### ITRON – ANNUAL SUPPORT CONTRACT FOR AUTOMATIC WATER METER READS

On a motion by Brian Anton and seconded by Cheryl Altis it was approved accept the support contract with Itron in the amount of \$5,576.59. Motion carried with all members present voting aye.

#### ITI – SEMI ANNUAL PAYMENT – POLICE DEPARTMENT SOFTWARE SUPPORT

On a motion by Clint Hilliard and seconded by Brian Anton it was approved to pay Information Technologies Inc. for support for the police departments computer software in the amount of \$3,531.00. Motion carried with all members present voting aye.

#### REAFFIRM PHONE VOTE APPROVAL TO APPLY FOR FEMA GRANT (SHADOWROCK PARK)

On a motion by Clint Hilliard and seconded by Brian Anton it was approved to reaffirm the phone vote taken on August 31, 2015 and approve Fire Chief Nathan Bower to apply for the FEMA public assistance grant for Shadowrock park. Motion carried with all members present voting aye.

#### APPROVAL TO APPLY FOR CONSERVATION GRANT

Fire Chief Nathan Bower explained that he would like to apply for a Conservation grant. The grant would be for \$6,000.00 and it is a 50/50 grant. The cost to the City would be \$3,000.00.

On a motion by Clint Hilliard and seconded by Cheryl Altis it was approved to allow Fire Chief Nathan Bower apply for the conservation grant. Motion carried with all members present voting aye.

#### FIRE VEHICLE DISCUSSION

Fire Chief Nathan Bower received 3 bids for a four door utility vehicle. Tri Lakes Motors for \$27,565.00 and state bids for \$29,918.00 and \$25,410.00.

On a motion by Clint Hilliard and seconded by Brian Anton it was approved to purchase the Ford Explorer Interceptor from Tri Lakes Ford for \$27,565.00. Due to this being a local dealer and will not have the cost of travel to pick up the vehicle. Motion carried with all members present voting aye.

#### APPROVAL OF TRANSFERS FROM AUGUST 20, 2015 THRU SEPTEMBER 17, 2015

On a motion by Cheryl Altis and seconded by Clint Hilliard the transfers from August 20, 2015 thru September 17, 2015 were approved. Motion carried with all members present voting aye.

#### BILLS FOR APPROVAL

On a motion by Cheryl Altis and seconded by Clint Hilliard the bills for August 20, 2015 for \$1,690.42, August 27, 2015 for \$11,624.55, September 3, 2015 for \$29,411.96, September 10, 2015 for \$45,259.28, and September 17, 2015 for \$13,430.59. Motion carried with all members present voting aye.

#### FINANCIAL STATEMENTS AS OF AUGUST 31, 2015

On a motion by Brian Anton and seconded by Clint Hilliard the financial statements as of August 31, 2015 were approved as presented. Motion carried with all members present voting aye.

#### BID OPENING TREATMENT PLANT UPDATE

Chris Robertson informed the board that will have a bid opening on Tuesday, September 29, 2015 at 1:00 p.m. at City Hall to open the bids for the treatment plant improvements.

#### SOUTHERN BANK – PERMISSION TO USE BOARD ROOM – DECEMBER 8, 2015

Angela Leist explained to the board that Southern Bank would like to use the board room on December 8, 2015 for a community tea. Will invite Candi Sims with Southern Bank to the next meeting in October to learn more about this event. To be on the next agenda October 19, 2015.

#### ARVEST BANK – PURCHASE CARDS

Angela Leist explained how the purchase card program works. Will be able to send the cards with an employee for training and can put different amounts on the cards. Can also pay bills with the cards and get a rebate back that can be used for other things needed for the City.

On a motion by Brian Anton and seconded by Clint Hilliard it was approved to give Angela Leist permission to apply for the purchase card program. Motion carried with all members present voting aye.

#### PARK BOARD UPDATE

Brian Anton explained that the public works department has finished the infield at Shoals Bend Park, and they did a great job.

Brian Anton also informed the board that Scott Gilman has turned in a letter of resignation to the park board. On a motion by Brian Anton and seconded by Clint Hilliard it was approved to accept the letter of resignation from Scott Gilman. Motion carried with all members present voting aye.

#### REQUEST FOR CHILDREN AT PLAY SIGNS – SKYLINE HILLS AREA

Brian Anton explained to the board that he has received a request for children at play signs in the Skyline area. The board agreed to have additional children at play signs put up in the Skyline Hills area.

#### MISC BOARD OF ALDERMAN

Cheryl Altis explained that would like look into moving the cross walk on highway 160 to in front of the daycare. To be on the next meeting agenda October 19, 2015. Chris Robertson to contact MODOT about moving the cross walk and have information at the next meeting.

The City Clerk explained that some of the fire fighters would like to use the City Hall parking lot on October 3, 2015 for a yard sale. The board has no problem with the fire fighters using the parking lot on Saturday, October 3, 2015.

On a motion by Cheryl Altis and seconded by Clint Hilliard the meeting was 6:55 p.m. and it was agreed to go into closed session under authority of section 610.02(3) personnel with a roll vote of Cheryl Altis, aye, Clint Hilliard, aye, Brian Anton, aye and Jack Baker, absent.

#### CLOSED SESSION

Police Chief Roger Ellis introduced Jennifer Wolfe to the board. She has applied for the 911 Dispatch position.

On a motion by Clint Hilliard and seconded by Brian Anton it was approved to hire Jennifer Wolfe for the 911 Dispatcher position. With a starting wage of \$10.75 per hour and after six month probation period the wage to be increased to \$11.50 per hour. To be hired after passing pre-employment drug test. A roll vote of Cheryl Altis, aye, Clint Hilliard, aye, Brian Anton, aye, and Jack Baker, absent.

On a motion by Cheryl Altis and seconded by Clint Hilliard it was agreed to return to open session at 7:30 p.m. with a roll vote of Clint Hilliard, aye, Brian Anton, aye, and Cheryl Altis, aye.

The Mayor announced that Jennifer Wolfe was hired as the 911 dispatcher. On a motion by Cheryl Altis and seconded by Brian Anton the meeting was adjourned at 7:31 p.m. Motion carried with all member present voting aye.